

PROVOST FINANCE

PROVOST FUNDING REQUEST FORM

This form is to be completed when submitting for **approved** Provost funding request.

Date: _____ Requested by: _____

Department: _____ Email: _____ Phone Number: _____

Request Description: _____

LINE	AMOUNT	FUND	DEPARTMENT	ACCOUNT	PC BUS UNIT	PROJECT	ACTIVITY	PROGRAM FIN NAME	LINE DESCRIPTION
1				5833710				000	
2				5833710				000	
3				5833710				000	
4				5833710				000	
5				5833710				000	

Instructions: Please attach the following:

- Provost/Vice Provost approval (e.g., Dr. Rous, Dr. McDermott, or Dr. Moreira)
- Supporting documentation (e.g., invoice, receipt, MOU, contract, or email with agreed funding amount)

Submit all request to provostfinance@umbc.edu.